



JOB ANNOUNCEMENT: Care Navigation Supervisor for the Atlanta/Fulton County Pre-Arrest Diversion Initiative

Title: Care Navigation Supervisor
Program: Atlanta/Fulton County Pre-Arrest Diversion Initiative
Classification: Full Time, with evening & weekend hours as needed to implement project
Supervisor: Social Services Network Coordinator, Atlanta/Fulton County PAD

About the Position & Initiative:

The Atlanta/Fulton County Pre-Arrest Diversion (PAD) Initiative seeks an experienced **Care Navigation Supervisor** who feels passionately about redirecting people out of the criminal justice system and connecting them to the services that can transform their lives and support their path to wellness.

The primary goal of the PAD Initiative is to redirect people out of the criminal justice system who would be better served by social services and other community based supports. Specially trained police officers who have probable cause to make an arrest and believe that the offense is primarily due to mental illness, drug and alcohol addiction, or extreme poverty can offer diversion to the Initiative instead of arrest. The hallmark of the program will be intensive care navigation that offers client centered, strength-based case management with a housing first and harm reduction approach.

The primary responsibility of the **Care Navigation Supervisor** will be to oversee the social services delivery and case management component of the program and assure its quality and effectiveness. The position will have some direct case management and community outreach responsibilities; coordinate care navigation activity, including training; and oversee data input and information-sharing with criminal justice partners.

Please note that in the initial phase of the pilot program, *the Care Navigation Supervisor will be expected to manage all aspects of diversions and case management.* The pilot hours are scheduled from 11am – 9pm on Tuesday, Wednesday, Thursday, and Friday 8pm – Saturday 6am (overnight). This schedule is subject to change depending on the needs of the program, but will likely always include some evening and weekend hours. *Please only apply if you are able to work during these scheduled hours.*

Responsibilities:

- Provide on-call diversion referral services to Atlanta Police Department officers during diversion hours. Must meet police officers at the scene within 30 minutes;
- Conduct initial screening in the field and interact with law enforcement, victims, and potential PAD participants at time of diverted arrest;
- Provide ongoing case management for individual participants;
- Work with the Care Navigation team to increase participant's awareness of available resources and assist them in accessing these services;
- Supervise Care Navigation team, ensuring high quality support for PAD participants;
- Provide and/or assist with orientation for PAD participants;

- Maintain all participant charts and records according to established standards;
- Document case progression within electronic data management system, such as Homeless Management Information System (HMIS);
- Work to increase and ensure cultural competency (including racial, cultural, gender identity and sexual orientation) within the community;
- Coordinate on-going trainings for Care Navigators and Peer Specialists on harm reduction and other principles of PAD service delivery;
- Attend regular Policy Advisory Committee, Law Enforcement Subcommittee, and Operational Working Group meetings of the Initiative;
- Maintain confidentiality and respect for PAD participants or potential participants related to all personal information, including but not limited to physical and mental health status, gender identity, drug usage, conviction or arrest history, and immigrant status;
- Commit to ongoing personal, professional, and team leadership development.

Qualifications:

- Demonstrated supervisory/leadership position in the direct service community, preferably in the Metro Atlanta area;
- Experience conducting intensive case management and/or care navigation in support of people who are experiencing homelessness, substance addiction, mental health issues, and /or extreme poverty.
- Experience working with formerly incarcerated people, trans people, and LGBTQ people to navigate care systems;
- Understanding of and commitment to the harm reduction philosophy and a non-judgmental approach to people’s wellness;
- Excellent communication and interpersonal skills, including the ability to remain calm under pressure and diplomatic in tense situations;
- Familiarity with criminal legal system entities and procedures (police department, courts, prosecutors) a plus;
- Current valid Georgia driver’s license, insurance and vehicle.

Salary Range: \$45,000-\$50,000 commensurate with experience plus benefits. Professional development opportunities available including training and mentoring in harm reduction and other PAD social service principles.

The Atlanta/Fulton County Pre-Arrest Diversion Initiative is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without *regard to race, color, religion, sex, national origin, sexual orientation, age, qualified handicap or disabled status. We are committed to providing a workplace free of any discrimination or harassment.* People of color, the TLGBQ community, and/or individuals who have personal experience with drug use, sex work, HIV, and/or incarceration are strongly encouraged to apply.

To apply, submit the following application documents to info@prearrestdiversion.org by Friday, June 9th, 2017 (please put “PAD Care Supervisor” and your name in the subject field):

1. A cover letter describing your relevant experience and why you are interested in PAD
2. A resume
3. Two references